



Department: Operations

Post: Maintenance Officer

Taal-Net Group of Schools Zimbabwe

Job Type: Fixed Term

Application closing date: 15 December 2024

Suitably qualified and experienced candidates should submit their CV with a covering letter to hrzim@taalct.co.za

We are seeking a reliable and skilled School Maintenance Officer to join our team. The successful candidate will be responsible for maintaining the school's buildings, grounds, and equipment to ensure a safe and healthy learning environment.

Requirements

- 2+ years of experience in maintenance, facilities management, or a related field
- Trade qualifications in a relevant area (e.g., plumbing, electrical, carpentry)
- Strong problem-solving and analytical skills
- Ability to work independently and as part of a team
- Physical fitness and ability to work in a fast-paced environment
- Knowledge of health and safety regulations and procedures

Duties

- Perform routine maintenance tasks, including plumbing, carpentry, and electrical work
- Conduct repairs and maintenance on school equipment, furniture, and fixtures
- Maintain the school's grounds, including lawn mowing, gardening, and waste management
- Ensure compliance with health and safety regulations and report any hazards or concerns
- Collaborate with school staff and external contractors to coordinate maintenance and repair work
- Maintain accurate records of maintenance work, including schedules, budgets, and inventory

NB. Taal-Net Group of Schools does not acknowledge receipt of CVs. Only shortlisted candidates are contacted. Taal-Net Institute reserves the right not to make an appointment